



7824 Mukilteo Speedway, Mukilteo, WA 98275 • 425.355.3355 • www.mukilteowwd.org

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Date: \_\_\_\_\_

Service Address: \_\_\_\_\_

Customer No.: \_\_\_\_\_

Dear Customer:

Billings for water and/or sewer services must be billed directly to the owner of the serviced property at the owner's address.

Owners of rental property may request in writing that the tenant is to receive a duplicate billing. The duplicate billing will be addressed to "**RESIDENT**" ("**TENANT**" for commercial property). There is no charge to set up this service, but there is a **\$2.00** charge added to each billing for the duplicate bill. A signed release form (see attached) must be executed to affect this service.

If you have any questions, please contact our Administrative Office at (425) 355-3355.

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_

Email: \_\_\_\_\_

Please send a duplicate bill to "**RESIDENT**" of the serviced property. This will serve as your authorization. I have executed the release.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

RELEASE BY OWNER TO BILL NON-OWNER

The undersigned property owner (hereinafter called "Owner") owns property within the boundaries of Mukilteo Water and Wastewater District (hereinafter called "District") at:

\_\_\_\_\_  
(address of property)

Owner, by execution of this Agreement, notifies District that property is rental property. Owner hereby requests that District mail its bill for utility service charges for service to Owner's property addressed to "Resident" directly to the address of Owner's property above.

Owner understands that District must notify Owner at the same time it notifies the tenant of a delinquency. Owner acknowledges that District's policy is to bill the Owner directly, and also acknowledges that State law provides that delinquent service charges may become a charge against the Owner's property and the Owner, not the tenant, is responsible for all utility charges for service to Owner's property.

Owner hereby acknowledges that in the event District's utility service charges for service to the Owner's property become delinquent, and District has notified Owner of the delinquency, District is permitted by State law to file a lien against Owner's property and may foreclose said lien and sell Owner's property in the event the delinquent charges are not paid. Owner hereby releases and waives all claims against the District in the event it files and forecloses any lien against Owner's property, after providing notice to Owner.

Owner hereby acknowledges that in the event District's utility service charges for service to Owner's property are delinquent for more than 30 days, District is permitted by State law to terminate water service to Owner's property. Owner hereby releases and waives all claims against District in the event water service to Owner's property is terminated.

Owner hereby agrees to and shall provide District with Owner's current address. All notices regarding delinquent utility service charges, letters of intent to file a lien and water termination notices shall be sent to the address provided to District by owner, by regular, first class mail, postage prepaid. Owner hereby agrees to hold District harmless for any damages resulting from Owner's failure to receive District's notices.

Owner further agrees to notify District if Owner sells, transfers or conveys Owner's property or any interest therein.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Telephone)